

**Lancashire County Council**

**Cabinet**

**Thursday, 4th May, 2023 at 2.00 pm in Committee Room 'B' - The Diamond  
Jubilee Room, County Hall, Preston**

**Supplementary Agenda**

We are now able to enclose, for consideration at the next meeting of the Cabinet to be held on Thursday, 4th May, 2023, the following information which was unavailable when the agenda was despatched

**Part I (Open to Press and Public)**

**No. Item**

**4. Questions for Cabinet** (Pages 1 - 2)

To answer any verbal questions and supplementary questions from a county councillor, about any matter which relates to any item under Part I on the agenda for this meeting under Standing Order C35(7).

There will be a maximum of 30 minutes for the questions to be asked and answered.

**13. Urgent Business**

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

**The Leader of the County Council - County Councillor  
Phillippa Williamson**

**(a) Changes to Cabinet Portfolio  
Responsibilities** (Pages 3 - 10)

Angie Ridgwell  
Chief Executive



County Hall  
Preston



## Questions to Cabinet

### Questions submitted under Standing Order C35

Number of questions to be asked by councillors at the meeting:	1
Number of written questions received from councillors:	0
Number of written questions received from members of the public:	0
Total Number of Questions received for this meeting:	1

No.	To be asked by:	Agenda Item:	Question:	For answer by (Cabinet Member):
1.	County Councillor Jeff Couperthwaite	Item 8 - Bamber Bridge Bus Stop Upgrade	It is great news for Bamber Bridge residents that we are to get two shiny new bus stops close to our Railway Station.  Could you please explain the rationale however, as to why we need two extra stops rather than replacing existing ones? Residents feel we have enough bus stops.	County Councillor Rupert Swarbrick





## Report to the Cabinet

Meeting to be held on Thursday, 4 May 2023

### Report of the Director of Law and Governance

<b>Part I</b>
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Electoral Division affected: None;
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<b>Corporate Priorities:</b> Delivering better services;
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### Changes to Cabinet Portfolio Responsibilities

(Appendix 'A' refers)

Contact for further information:

Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

#### Brief Summary

It is proposed to make permanent a number of the temporary changes to Cabinet Member responsibilities approved on 7 July 2022 and to make two additional changes to Cabinet Member responsibilities as set out in the report. A number of other minor amendments are also proposed in order to clarify and streamline the portfolio descriptions.

#### Recommendation

Cabinet is asked to approve that:

- (i) The temporary changes to Cabinet Member responsibilities approved on 7 July 2022 be made permanent with the exception of responsibility for the Youth Justice Service which will return to the Cabinet Member for Children and Families.
- (ii) Responsibility for Early Years and Children will move from the Cabinet Member for Education and Skills to the Cabinet Member for Children and Families.
- (iii) Responsibility for School Transport will move from the Cabinet Member for Education and Skills to the Cabinet Member for Highways and Transport.

- (iv) The minor changes to clarify and streamline portfolios, as set out in the report, be approved.

## Detail

At the meeting of Cabinet on 7 July 2022, a number of changes were made to Cabinet Member responsibilities following the election of the Cabinet Member for Children and Families as Mayor of Burnley for the municipal year 2022/23. These changes were proposed for that particular year only and were due to revert back after the Full Council Annual General Meeting on 25 May. The changes were:

Area of responsibility	Previous portfolio holder	Portfolio holder from July 22
Early Years, Family Hubs and Start for Life	Children and Families	Health and Wellbeing
Youth Justice	Children and Families	Community and Cultural Services
Emergency Preparedness, Health & Safety and Resilience	Health and Wellbeing	Deputy Leader
Business Continuity	Leader	Deputy Leader

(Note that the "Early Years, Family Hubs and Start for Life" responsibility will be renamed "Start for Life and Family Hubs" – see section below on clarifications.)

The changes have proved effective, and it is now proposed to retain all of those changes permanently, with the exception of responsibility for the Youth Justice Service which will return to the Children and Families portfolio.

In addition, two other changes are now proposed:

- (i) Responsibility for Early Years and Childcare provision will move from the Education and Skills portfolio to the Children and Families portfolio.
- (ii) Responsibility for School Transport will move from the Education and Skills portfolio to the Highways and Transport portfolio.

The following further clarifications and minor changes to streamline portfolios are also proposed:

Portfolio(s)	Proposed amendment
Highways and Transport	Currently, there is a specific reference to the Road Safety Partnership. It is proposed to amend the wording to clarify that there is a general responsibility for Road and Traffic Safety, which would include the partnership.
Environment and Climate Change	Currently, Rural affairs, County Council Countryside Sites and Areas of Outstanding Natural Beauty are listed as a single area of responsibility. It is proposed to separate out Rural Affairs as a separate service area within the portfolio.

Health and Wellbeing; Children and Families	Currently both include "Early Years" – to be deleted from the Health and Wellbeing portfolio to ensure it is clear that responsibility lies with the Children and Families portfolio.
Children and Families; Education and Skills	Clarify that overall responsibility for Safeguarding sits with the Children and Families portfolio.

A full list of the Cabinet Member responsibilities, incorporating the changes made in July 2022 and the changes proposed above, is attached as Appendix 'A'.

## Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Scheme of Delegation to Cabinet Members

## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

## Risk management

There are no significant risks associated with the proposals set out in this report.

## List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A







## **Cabinet Members**

Cabinet Members have been allocated the following areas of responsibility by the Leader. Ordinarily decisions in these areas of responsibility will be taken by the Cabinet collectively or by officers under the Scheme of Delegation to Heads of Service. Any urgent decisions which cannot await the next meeting of the Cabinet shall be approved by the Leader (or in his/her absence, the Deputy Leader) and the relevant Cabinet Member.

No decision relating to services for Children and Young People as set out at Section 18 of the Children Act 2004 may be taken without consultation of the designated Lead Member for Children's Services.

### **Leader**

Responsible for:

- Governance
- Legal
- Corporate Strategy
- Performance
- External Relations
- Corporate Communications

### **Cabinet Member for Resources, HR and Property (Deputy Leader)**

Responsible for:

- Asset and Facilities Management
- Property, Land and Buildings
- Finance, Procurement and Treasury Management
- External Funding
- Business Continuity, Emergency Preparedness, Health & Safety and Resilience
- Human Resources
- Partnerships and Companies
- Member Support
- Appointments to Outside Bodies

### **Cabinet Member for Community and Cultural Services**

Responsible for:

- Cultural Services including Libraries, Museums and Archives
- Community Safety and Domestic Abuse

- Equalities, Community Cohesion, Counter Terrorism and Prevent
- Refugee Integration and Welfare Rights
- Customer Access and Digital Services
- Registrations and Coroners Services
- Voluntary, Community and Faith Sector
- Parish and Town Councils

### **Cabinet Member for Environment and Climate Change**

Responsible for:

- Climate Change
- Nature Recovery, Biodiversity and Environment Strategies
- Local Air Quality Management
- Waste Management and Recycling
- Flood Risk Management
- Rural affairs
- County Council Countryside Sites and Areas of Outstanding Natural Beauty
- Public Rights of Way
- Planning, Archaeology and Development Control

### **Cabinet Member for Economic Development and Growth**

Responsible for:

- Economic Development and Growth
- Levelling Up and Regional Affairs
- Strategic Investment, Major Projects and Infrastructure
- Economic Partnerships
- Place-Making and Regeneration
- Business Support and Collaboration
- Tourism and the Visitor Economy

### **Cabinet Member for Highways and Transport**

Responsible for:

- Highways Asset Management
- Roads, Bridges/Structures, Street Lighting and Highway Drainage
- Network Management, Traffic Control Systems and Parking
- Road and Traffic Safety Policy
- Public Transport Policy
- Local Transport Planning
- Active Travel
- School Transport



## **Cabinet Member for Children and Families**

To act as the statutory Lead Member for Children's Services across children's social care and education services.

Responsible for:

- Children's Social Care
- Safeguarding Children and Young People
- Fostering and Adoption Services
- Corporate Parenting
- Young People's Services and Engagement
- Youth Justice Services
- Early Years and Childcare Provision

## **Cabinet Member for Education and Skills**

Responsible for:

- Pupil Place Planning
- Special Educational Needs and Disability
- School Performance
- School Governor Support
- Schools Condition and Capital Programme
- Further, Higher, Technical and Adult Education
- Lifetime Skills and Apprenticeships

## **Cabinet Member for Health and Wellbeing**

Responsible for:

- Public Health
- Health and Wellbeing Strategy
- Health and Social Care Joint Strategic Needs Assessment
- The Lancashire Health and Wellbeing Board
- Trading Standards and Scientific Services
- Healthwatch
- Start for Life and Family Hubs

## **Cabinet Member for Adult Social Care**

Responsible for:

- Adult Social Care
- Working with NHS and other partners
- Safeguarding Adults and Quality Assurance



- Find, Develop and Commission Care
- Care Market Sustainability, Supply and Quality
- Care Services Delivery including In-house and Independent Provision

